

CONCESSIONS TO PHYSICALLY HANDICAPPED

1. Extra time for Physically Handicapped

Extra time up to 30 minutes per paper for all the papers of the Examination of 3 hours duration and proportionate time for the papers of shorter duration is allowed to Physically handicapped candidates with 40% and above normal disability as per G O (MS) No.09/92/H.Edn. Dated 06/01/1992.

Eligible candidates should apply for sanction of extra time to this office through the Principal along with the original Medical Certificate issued by the Medical Board sufficient early before the commencement of each examination. The Candidate should produce the sanction order issued from this office before the Assistant Superintendent/Invigilator in the examination hall on all days of examination to avail the extra time.

2. Grace mark to Deaf and Dumb

25% of marks secured in each of the Theory examination will be given additionally to all Theory subjects to the Deaf and Dumb candidates (GO (RT) No. 454/99/H. Edn dated 23-04-99). Such candidates should forward the Medical certificate issued by Medical Board to this office through Principal along with Original mark list (if already issued) or sufficient early before issuing mark list so as to effect the addition in the marks. No grace mark is allowed for Practical subjects. As per the existing procedure Grace Marks are not counted for Ranking. Benefit of Grace Mark is allowable to Deaf and Dumb students only.

3. Concessions to Blind and infirm

(a) Sanction from Govt.

Service of a Scribe, Extra time to write examination, Grace Mark etc are allowed by the Government to Blind/Infirm candidates. Such eligible candidates should submit their application with Certificate issued by Medical Board to the Senior Joint Director (PS), Directorate of Technical Education, Trivandrum, who will forward the same to Government for sanction of concessions. The candidate should produce the order issued by Government to the Principal of Polytechnic College and the Joint Controller for availing the concessions allowed in the order. Following procedures are to be observed for obtaining Approval of the Scribe.

(b) Approval of the Scribe

(i) The Candidate and the Scribe will report in person sufficient early before the commencement of the exams before the Principal of the Polytechnic College concerned along with the order obtained from the Govt. for identification, verification of Certificates and

approval of the Scribe. The Scribe will also furnish a Declaration with regard to his qualification, willingness and eligibility along with all his original certificates in the prescribed Application form given in the Web site.

(ii) The Scribe should not be over qualified. He shall not have any Technical qualification or qualification in the subjects for which the candidate attends the exam. He/She shall not have a qualification above the entry qualification of the course for which the student availing this facility. He should furnish an undertaking in this regard. Suppressing of qualification will be viewed seriously and it is a serious malpractice which amounts to the invalidation of the appeared exams and other legal procedures.

(iii) After identifying the Scribe and verifying qualification and genuineness of the Declaration, if eligible, the Principal will issue an Admission Ticket to the Scribe with a photo under proper attestation and seal of his office (Hall Ticket form given in the Web site).

(iv) The Candidate and the Scribe will produce this Admission Ticket before the Principal of the College concerned on the first day of the exam. The Principal will allow the candidate to avail the help of the Scribe by giving necessary direction to the Invigilators concerned. The student will produce his Hall Ticket before the Invigilator in the Exam Hall for verification. He should not communicate with any other than the Invigilator and candidate during the examination.

(v). A student who has been allowed this facility of using the assistance of the Scribe need not obtain permission again till the end of the same course, provided his disability remain unchanged and also the Scribe do not acquire additional qualification. Before every semester Exam the Scribe will submit a declaration to the effect that he has not acquired any additional qualification. The student also will submit a Declaration to the effect that “there is no variation in his disability”.

(vi) Unless otherwise stated, service of Scribe cannot be used for Viva voce exam.

(c). **Service of Interpreter/Teacher**

In certain exceptional cases like mentally retarded students, the Govt. sanctions the service of an Interpreter/ Teacher to assist the student. If there is a specific order of Govt. to appoint Interpreter/Teacher, the Principal concerned can appoint one person/Staff member who is not having the qualification in the subject in which the candidate is appearing for the exam, in the similar manner as the Scribe is appointed.