



ज्ञान-विज्ञान विमुक्तये

**UNIVERSITY GRANTS COMMISSION
(SELECTIONS & AWARDS BUREAU)
DELHI UNIVERSITY : SOUTH CAMPUS
BENITO JUAREZ MARG, NEW DELHI- 110 021**

GUIDELINES

**U.G.C. SCHEME FOR AWARD OF POST GRADUATE SCHOLARSHIPS FOR
PROFESSIONAL COURSES FOR SC/ST CANDIDATES**

1. Introduction

The scheme has been initiated keeping in view the social background of the candidates from the deprived section of the society and to provide them opportunity to undertake postgraduate level studies in Professional subjects like Engineering & Technology, Management, Pharmacy etc. in Indian Universities/Institutions/Colleges.

2. Objective

The objective of the scheme is to provide financial assistance to 1000 SC/ST candidates to pursue postgraduate level studies in Professional subjects at recognized Indian Universities/Institutions/Colleges.

3. Eligibility

The candidate must have obtained Graduate degree in the relevant subject and obtained admission at Postgraduate level for regular full time course in any of the Professional subject in a recognized University/Institution/College. Candidates pursuing post graduate course in professional subjects by correspondence or by Distance Education mode are not eligible to receive financial assistance under this scheme. The upper age limit for male applicants is 45 years as on 1st July on the year of application, and 50 years in the case of female candidates. In exceptional cases, the age may be relaxed.

4. Procedure for applying for the scheme

The candidates belonging to SC/ST categories fulfilling the eligibility conditions are required to apply against the advertisement to be published by the UGC after obtaining admission in a recognized University/Institution/College. The selections would be completed by the end of August every year in prescribed format (Annexure-I).

5. Nature of Assistance available under the Scheme

The number of slots available under the scheme are 1000 per year. The tenure of award is for two/three years depending upon tenure of the postgraduate course.

Candidates selected for the award of PG scholarships shall be provided Scholarship @Rs.5000/-per month (M.Tech.) with the contingency of Rs. 15000/- per annum and for other courses @ Rs.3000/- per month and contingency grant of Rs.10,000/- per annum for the duration of the PG Scholarship for other courses.

6. Procedure for release of grant by the UGC

On receipt of duly completed application form of the candidate together with required documents and based on the merit of the candidate the UGC office shall release the first instalment of the admissible grant to the concerned institution(Annexure II). Thereafter, the grant shall be released on receipt of the Utilisation Certificate and statement of expenditure for the last grant paid (Annexures- III, IV). On completion of the scholarship, an audited utilisation certificate is to be submitted by the University/Institution/College from which the candidate has completed the PG Programme.

7. Procedure for monitoring the Progress of the candidate

The progress of the candidate shall be monitored by the head of the department. The candidate is required to submit a yearly progress report duly signed by the Head of the Department and Registrar of the University or Head of the Institution or Principal of the College. The scholarship shall stop after the last academic year of the programme (Annexure-V).

8. Cancellation of Award

The fellowship is liable to cancellation, in case of:

1. Misconduct
2. Unsatisfactory progress of research work
3. Candidate is later found ineligible

6. Duration of post –graduate course:

7. Academic qualification:

Examination	Year	University	% of marks & division	Subject Studied
10+2				
Graduation				

8. Sex 1. Male_____ 2. Female _____

9. Date of birth (day/month/year):

10. Name of university/department/institution in which affiliation is sought for Scholarship:

11. Whether Scheduled caste or Scheduled Tribe (write 1 for SC, 2 for ST):

14. Any other relevant information:

I certify that I am not in receipt of any other award/fellowship/scholarship and the above particulars are correct to the best of my knowledge and belief.

Signature
Date
Name of the Candidate

Necessary facilities are available and will be provided to the candidate during the tenure of this scholarship.

Signature
Name
Date
(Head of the Department)

Signature
Name
Date
**Seal of Registrar/Director/
Principal**

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CERTIFICATE OF ADMISSION IN PG COURSE FOR AWARD OF
POSTGRADUATE SCHOLARSHIP FOR SC/ST CANDIDATES

Name of the PG Course in which admission given.....

This is to certify that has been given admission in the
academic year for the Postgraduate degree in
..... to be awarded by the University of
..... on completion of the PG course.

The tenure of the course is years

The PG course has started with effect from He/she will be
provided with all necessary facilities during his/her duration of the course. The terms and
conditions of the PG Scholarship of the UGC are acceptable to the student. Also certified
that he/she shall not accept/hold any position, paid or otherwise, or receive emoluments or
salary from any other source.

Signature
Name of the candidate
Date

Signature
Name
Date
Head of Department
(Seal)

Signature
Name
Date
Registrar/ Director /Principal
(Seal of University/Institution/College)

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UTILISATION CERTIFICATE

Certified that an amount of Rs.
(Rupees.....) sanctioned vide letter number
..... dated released to in
respect of scholarship, Contingency under the scheme of PG Scholarship for SC/ST
candidates has been utilized for the purpose for which it was sanctioned in accordance with
the terms and conditions laid down by the UGC. Out of the grant sanctioned to
Mr./Ms....., the unspent balance of Rs. has been carried
forward/refunded vide demand draft number dated..... for Rs.....
If, as a result of check or audit objection, some irregularity is noticed at a later stage, action
will be taken to refund, adjust or regularize the objected amount.

Signature
Name of the candidate
Date

Signature
Name
Date
Head of Department
(Seal)

Signature
Name
Date
Registrar/ Director /Principal
(Seal of University/Institution/College)

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**FORM FOR SUBMITTING ACCOUNTS OF CONTINGENCY GRANTS AND THE
UTILISATION CERTIFICATE**

1. Name of Scholar :
2. Award letter number and date:
3. Name of the scheme under which he/she is working:
4. Period to which the accounts of contingency grant relates:
5. Expenditure
From:..... to.....
Amount Dated

- A – Books and allied items:
- B- Typing (tracing and ammonia printing):
- C- Stationery :
- D- Postage
- E- Chemical and electrical goods:
- F- Travel/fieldwork:

1- Period for which the contingency grant is payable:
 Certified that the expenditure of Rs. out of the contingency grant of Rs. sanctioned vide Commission letter number F..... dated..... in respect of..... has been utilized for the purpose for which it was sanctioned in accordance with the terms and conditions laid down by the University Grants Commission.

If, as a result of check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund, adjust or regularize the objected amount

Signature Name of the candidate Date	Signature Name Date Head of Department (Seal)	Signature Name Date Registrar/ Director /Principal (Seal of University/Institution/College)
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N.B.: For any correspondence in this regard, the Commission’s letter number and date may please be quoted without fail.

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PROGRESS REPORT FOR THE YEAR ENDING _____

1. Name of the Postgraduate Student:
2. UGC Award letter number and date:
3. Name of the course being undertaken:
4. Total number of teaching days during the year:
5. Number of days the student remained on leave (with dates):
 - a. With scholarship, number of days: from..... to.....
 - b. Without scholarship, number of days: from..... to.....
6. Number of days the student remained out of station for fieldwork/travel, with dates and places visited:
 - a. Number of days: from..... to.....
 - b. Places visited.....
7. Number of days the students remained present at the university/college:
8. Details of industrial training, if any undertaken during the year:
9. Comments of the Head of the Department on the evaluation of the studies of the student

Signature	Signature	Signature
Name of the candidate	Name	Name
Date	Date	Date
	Head of Department	Registrar/ Director /Principal
	(Seal)	(Seal of University/Institution/College)

N.B.: For any correspondence in this regard, the Commission's letter number and date may please be quoted without fail.